SANTA ANA
COLLEGE

ACADEMIC SENATE

Santa Ana College Academic Senate Business Meeting
Tuesday, May 9, 2023 • 1:30-3:30pm

Meeting Location:
A-210

Attendance:
Senators – Christina Axtell, Rebecca Barnard, Steve Bautista, Jennie Beltran, Matt Bittner, Ann Cass, Amberly Chamberlain, Rick Corp, Ben Hager, Tiffany Heremans, Louise Janus, Annie Knight, Jaime Lopez-Garcia, Jennifer McAdam, Jennifer Meloni, Alejandro Moreno, Nicole Patch, Michelle Vasquez
Executive Team – Claire Coyne, James Isbell, Chantal Lamourelle, Roy Shahbazian
Guests – Andrew Barrios, Kristi Blackburn, Karen Bravo, Marvin Gabut, Jaki King

Santa Ana College Mission Statement:
Santa Ana College inspires, transforms, and empowers a diverse community of learners.

AGENDA
1. **Call to Order** - Prof. Jim Isbell @ 1:35pm
2. **Approval of Additions or Corrections to Agenda**
   1. Motion: Louise Janus; Second: Christina Axtell; Carried
3. **Approval of/or Corrections to Minutes**
   1. Motion: Ben Hager; Second: Rick Corp; Carried
4. **Public Comments**
   1. Louise Janus spoke on behalf of Student Services and concerns over faculty positions gravitating towards director and admin positions. Important faculty voices are being lost.
   2. Alejandro Moreno expressed concerns over scholarship information and a struggle to receive communication on the non-credit side.
   3. New Science Center has major and multiple safety concerns. See letter presented by Jennifer McAdam for details.
5. **Reports**
   1. **ASG Report** – Vice President Francisco Ramos
   • Not present to report.
   2. **SCC Report –** Prof. Tara Kubicka-Miller
   • Claire Coyne gave the report in Prof. Kubicka-Miller's absence. Numerous comments were made at their Senate meeting regarding faculty hiring; issues with safety vendors; SCC President sending an email asking to be informed of any classifieds intentions of making public comments at the Board meeting; a presentation was given on fraudulent students – trying to catch them requires faculty being proactive – everyone needs to understand how these students affect our data for classes. Classes being cancelled also affects faculty income. State is trying to enact safeguards and procedures to catch fraudulent students before they register. Lastly, SCC Senate approved their DE Handbook.
6. **Action Item**
   1. **DE Handbook**, presented by Prof. Jaki King (Second Read)
   • Changes:
     o Updated language on page 6, to create a more collaborative/collegial relationship between these recommendations. Before it said **or** which could imply that deans/managers might recommend a deferment without the

recommendation of the faculty chair.
- o DE faculty advisory board reviewed feedback about creating an updated Remote Instruction Certificate for those who only teach DINT 4 modality (in person hybrid with zoom); however, after concerns and a discussion with the SCC Faculty Coordinator, this would put SAC *out of alignment with SCC in regards to training.* According to the DE office, between SU23 and FA23 there were only a total of 12 DINT 4 courses, and all but one of those instructors are Online Certified; the one that is not is scheduled to take it in the Summer.
  - ▪ Kelvin Leeds mentioned there are more in his department than are being stated.
- • Updates will be being made over the summer to Canvas for DE certification. The Advisory Committee is worried about having the staff to do all the work that needs to be done to update and address problems.
- • Questions still remain on how DINT 4 could meet the SLOs without requiring the full 120 hours needed for completion of the certificate. Some faculty feel it's too much and unnecessary for a synchronous live class and that a synchronous live course needs a different, more specialized training than is offered with the OTC. Though there isn't much concern because there aren't many faculty/courses impacted by this, what happens if another pandemic were to occur and force courses online again?
- • Motion: Ben Hager; Second: Louise Janus; Objections were made, so roll call vote was taken; Carried

Ann Cass	Yes	Gabriel Shweiri	Yes
Amberly Chamberlain	No	Alejandro Moreno	No
Christina Axtell	Yes	Steve Bautista	Yes
Jennifer Meloni	Yes	Tiffany Heremans	Yes
Nicole Patch	Yes	Annie Knight	Yes
Rick Corp	No	Ben Hager	No
Jennie Beltran	Yes	Jennifer McAdam	Yes
Rebecca Barnard	Abstain	Louise Janus	Abstain
Matt Bittner	Yes	Jaime Lopez-Garcia	Yes

2. **Resolution to Support the Creation of Child Development – Apprenticeship Department, presented by Prof. Claire Coyne** (First Read)
   - • Chantal explained what all needs to be done to move forward and why this was being presented before the Senate.
   - • Motion to approve 1st read: Alejandra Moreno; Second: Christina Axtell; Carried
   - • Motion to waive the 2nd read: Amberly Chamberlain; Second: Steve Bautista; Carried
3. **Resolution for Accessible Process for Requesting Senate Agenda Items, presented by Prof. Steve Bautista** (First Read)
   - • Alejandro Moreno discussed how we need better process during meetings as an extension of this resolution.
     - o Senate needs funding to support training for a Parliamentarian to assist with better processes.
   - • Motion to discuss 1st read: Alejandro Moreno
4. **Guided Pathways Plan**, presented by **Dr. Gregory Toya, Dr. Armando Soto, Prof. Chantal Lamourelle** (First Read)
   - • See Presentation
   - • Jennie Beltran asked how will the school support and train Math faculty to help students that will be coming in with less preparation to be successful.
     - o Jeffrey Lamb stated that there is funding that will aid with professional

development for faculty.
- Rebecca Ortiz added that admin needs to consider funding to bring academic Counseling into spaces (such as Counseling) to support AB705 initiatives.
- An adjunct who was a former student who used the Transfer Center asked if there was data that shows the retention of transfer students.

5. **Participatory Handbook** (First Read)
   - Skipped to next meeting, due to absence of presenter.
   - Additions/corrections:
     - On page 14 of the Handbook is a simple word choice change.
     - On page 29 is a submission from the Academic Senate.

7. **Informational Presentation**
   1. **23-24 Officer Announcements, Senator & Appointment Updates** – Jennie Beltran
      - Gentle reminder for Junior Senators to run Senator Elections within their academic/instructional division (refer to pages 8-11 in the SAC AS Bylaws).
        - FL&E can support junior senators if they need guidance on how to run an election.
        - Currently we do not have any adjunct senators, FL&E can run this election to support.
        - Full-time SAC faculty may run for the senator position, and full-time SAC faculty may participate in the election.
      - Key reminders:
        - Vacant positions:
          - Parliamentarian (page 14 of the SAC AS Bylaws)
          - one Adjunct (pages 8-11 in the SAC AS Bylaws)
          - two At-large full-time faculty Reps
        - Duties:
          - They will attend senate meetings 1:30-3:30pm in A-210 (in-person) every 2nd and 4th Tuesday of the month
          - Full-time senators will inform their division faculty of senate matters
          - Full-time senators update the Division Department Chair's Committee
      - 2023 AS Executive Team Elections have concluded. The elected 2023-2025 Senate Executive Team is: Claire Coyne as President, Amberly Chamberlain as VP of Culture & Engagement, Merari Weber as VP of Community Operations, and Andrew Barrios as Historian.
   2. **Hiring Updates** – Alistair Winter & Sil Han Jin
      - Pushed to next meeting due to time.
   3. **Data Presentation – Vision for Success Goal 4: Workforce –** Daniel Martinez
      - Pushed to next meeting due to time.
8. **Informational Reports –** See Standing Reports document; not given live due to time.
9. **Announcements –** None
10. **Adjournment** @ 3:32pm

Last Spring Academic Senate Business Meeting: Tuesday, May 23, 2023 from 1:30-3:30pm
Highlighted Senate-Related Professional Development Opportunities:
- **ASCCC Upcoming Webinars and Events** ~ *(Click title to register and view details)*
  - **Faculty Empowerment and Leadership Academy (FELA) Mentor & Mentee Applications** | Mentor: May 15, 2023 | Mentee: August 18, 2023
  - **Breaking Barriers: Promoting Student Success through Diversity, Equity, Inclusion, and Accessibility in Online Education** | May 22, 2023 | 11:00am
  - **2023 Faculty Leadership Institute** | June 14-17, 2023
  - **Board of Governors Faculty Seat Applications** | June 30, 2023

- o **Curriculum Institute** | July 12-15, 2023
- o **2023 Cal OER** | August 2-4, 2023
- **"Going the Distance with Video" CVC @ONE Webinar Series - View archived events here**
- **Faculty Association of California Community Colleges (FACCC) Ongoing Events - View events here**
- **See full list of external professional development opportunities:** https://docs.google.com/document/d/1fdmj9sAQIRN9m_wBk3R8QYbB9gAgCVyV3C6xaLE6IHo/edit?usp=sharing

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate